

# Criccieth Town Council

Public Minutes of an extraordinary meeting of the Town Council held  
at 7 pm, 17 March 2020 in the Council Chamber

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## 1. Present

Chair Cllr R. Cadwalader

Cllr. Phil Jones; Clls. Eirwyn Williams; Cllr. Dafydd Lloyd; Cllr. Nan Davies Hughes; Cllr. Dr Ian Rees; Cllr. Angela Hughes; Cllr. Ffion Gwyn

Clerc: Dr Catrin Jones

## 2. Apologies: Cyng. R T Price; Cyng. Wayne Roberts; Cyng. Sian Williams

Cllr. Ffion Gwyn was welcomed to her first meeting of the Town Council. It was noted that she had completed her acceptance office form. The Chair thanked everyone who was present for their attendance at this extraordinary meeting called in light of the unprecedented emergency which had arisen due to the coronavirus pandemic.

## 3. Declaration of Interests

## 4. Town Council Contingency Plan in response to the Coronavirus Pandemic including consideration of official advice received.

- a. One Voice Wales guidance dated 16 March had been circulated (which included reference to the Website of Public Health Wales, a link to Welsh Government and also guidelines from Gwynedd Council.
- b. A draft Town Council Contingency Plan in response to the Coronavirus Pandemic had been circulated which included Delegation of Authority policy and temporary alterations to Financial Regulations for consideration by the Town Council.

### Decision:

- To approve the Contingency Plan and to adopt it immediately.
- To approve the Delegation of Authority Policy and the temporary alterations to Fianacnicl Regulations for immediate adoption.

## c. Assistance in Criccieth Community Cymorth yng Nghymuned Criccieth

Consideration was given to what measure the Town Council could put in place to support vulnerable residents in the town. These included the elderly and those with underlying health issues who had fewer options of socialising if they lived alone. The Clerk had contacted Age Cymru Gwynedd a Môn as there were funds which were available to support elderly, needy residents in Criccieth as a result of a decision by the Town Council many years ago. The need to protect vulnerable people in this situation was noted and the way forward was to put in place a sustainable plan with the assistance of Age Cymru Gwynedd a Môn by working with other groups of volunteers willing to help in the community. The Clerk had received confirmation from the Town Council's insurance company that the policy would cover Councillors who acted in good faith.

### Decision

That Cllr. Ian Rees, Cllr. Nan Davies Hughes and Cllr. Ffion Gwyn work with Age Cymru Gwynedd a Môn to create a sustainable plan which would be supported by finance from the fund available to the elderly in Criccieth in light of the coronavirus crisis. The plan would need to be implemented by appointing someone in charge of its administration and also supported by a team of appropriate volunteers. The plan and the its financing would be approved using the delegated authority policy of the Town Council It was also

agreed that the Town Council would pay for any pamphlets with information on the Plan and to the use of Criccieth Hub facebook for sharing information to the community.

**5. Town Council Risk Register**

The Town Council's amended Risk Register had been circulated.

**Decision**

To adopt the amended Risk Register.

**6. Reserved Business (for members only)**

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The meeting ended at 8.10 p.m.

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